



**THE KJELL HENRIKSEN  
OBSERVATORY**

THE UNIVERSITY CENTRE IN SVALBARD



**UNIS**

## **Contract & Quotation for instruments located at The Kjell Henriksen Observatory (KHO) at Breinosa**

**The parties included in this contract  
are**

University Centre in Svalbard (UNIS)

**Addresses**

University Centre in Svalbard AS

P.O. Box 156

N-9171 Longyearbyen

Norway

<http://www.unis.no>

**And**

Name of institute / unit:

Name of institution:

P.O. Box:

City:

Postal code:

Country:

<http://>

**The instrument(s) included in this contract is (are):**

**Description of instrument(s):**

**Instrument name**, give a brief description of the instrument together with the main observational aim.

**Preferred site location:**

1.0 m diameter dome

Other, \_\_\_\_\_

**Contact person(s)**

Title / affiliation, full name:

**Contact e-mail(s)**

Valid e-mail address:

**Payments contact information:**

Name and address that UNIS will use to send invoice:

### **Responsibilities of the University Centre in Svalbard**

UNIS will maintain housing of the instruments; provide electric power, heat and

Internet UNIS will pay all community and state taxes related to the observatory.

UNIS will provide the client with access and use of the observatory's service section,

including tool shops, toilet, kitchen, and living room. UNIS will provide help with accommodation in Longyearbyen. All operations regarding safety will be the responsibility of UNIS.

### **Responsibilities of the client**

The client is responsible for transport of the instrument(s) to and from the country of origin, and for the installation of the instrument(s) on site. Any necessary permission for operations (e.g. radio transmission licenses etc.) are the responsibility of the Client. UNIS will not accept responsibility for damage to the environment, or any infringement of rules and laws in force in Norway and/or Svalbard. Military use of data from the observatory is strictly forbidden according to the Svalbard Treaty. Removal of the instrument at the termination of this contract is the responsibility and economic responsibility of the client.

### **Data access policy**

Open co-operation is essential at the observatory in order to make educational and scientific progress. Processed data and instrumental snapshots (if any) should be freely available to the public on the <https://kho.unis.no> website. Deep level raw data is restricted and available on requests to the Principal Investigators (PIs) of the instruments. Peer review publications should be in Open Access (OA) journals with reference and acknowledgement of the observatory.

### **Insurance**

The KHO building itself is self-insured by the owner the Norwegian Construction and Property Management Department division North (Statsbygg Nord) and does not cover any instrumental client insurance due to fire, extreme weather or any other unforeseen natural damages that could occur to the infrastructure.

### **Validity**

This contract is valid 1 year from start date 1 January commencing end of period 31 December in 2025.

### **Costs**

The Client will pay UNIS an annual accommodation fee of **NOK 25 000** per instrumental unit. The fee will be adjusted on a yearly base according to the Consumer Price Index (CPI) from Statistics Norway and any adjustments imposed by the owner Statsbygg - the Norwegian government building commissioner at Svalbard.

The full annual amount is payable in a lump sum each year upon receipt of an invoice which will be issued during the observation season. The invoice must be paid to:

Sparebanken Nord-Norge  
9171 Longyearbyen, Norway  
IBAN: NO 6947780786090  
Swift Code: SNOWN022  
Account no: 4778.07.86090

UNIS has the right to remove the instrument and ship it back to the client at the expenses of the Client, if the fee has not been paid within 60 days of the invoice issuing date.

Total cost / fee is according to above yearly fee

**25 000 NKr**

For the University Centre in Svalbard  
Head of the Kjell Henriksen Observatory

Date

For the Client  
Title and name:

Date